

Style Sheet

Book Title: _____

Author: _____

References

Style Guide	
Dictionary	

Formatting & Language

Acronyms	
Chapters	
Contractions	
Indents	
Internal Thoughts	
Numbers	
Profanity	
Section Breaks	
Slang/Regionalisms	



Words as Words	
-----------------------	--

Punctuation

Commas	
Colon	
Ellipses	
Em Dashes	
Hyphens	
Quotation Marks	
Semicolons	



Characters

Character Name	Relevant Details



Places & Street Names

Place Name	Relevant Details



Word List

List unique or variant spellings, special capitalization, and the treatment of compound words (hyphenated vs. open vs. closed) in alphabetical order.



Timeline

Timeline details: year, month, day of the week, time of day.

